

REPRESENTATIVE CHECK LIST

HOSTESS INFORMATION:

Hostess: _____ Date of Party: _____ Time: _____
Address: _____ Directions: _____
City: _____ Zip: _____
Telephone: (_____) _____ - _____
Email Address _____

Total: \$ _____.

Before Show:

- Sent Hostess Package
- Received Guest List Information
- Call and Confirm with Hostess, get est. no. guests.
- Checked Supplies for Demo
- Directions to Hostess Home

At The Show:

- Dressed Professionally. Prepared. Motivated.
- Product Demo
- Door Prizes.
- Took Orders, Scheduled Bookings, Talked about Rep. Oppty.
- Closed Show

After The Show:

- Close the Show, Enter Orders into Bunnymart.
- Sent Hostess a Thank You Card
- Confirmation Letter to all who booked a spa show.
- Called Prospects and invited to opportunity meeting
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Those who are interested in booking a SPA SHOW:

Those who are interested in a BOOK PARTY:

Those who are interested in the REPRESENTATIVE OPPTY: